

*Wellspring Preparatory High School
Board Meeting Minutes
Wednesday, August 13, 2014 at 7:30 am*

Meeting held at:

Wellspring Preparatory High School
1031 Page St NE
Grand Rapids, MI 49505

| BOARD OF DIRECTORS | PRESENT | UNABLE TO ATTEND |
|--------------------------------------|---------|------------------|
| Janice Hidalgo – Secretary-Treasurer | | X |
| Juan Olivarez – Vice President | X | |
| Pat Sandro – President | | X |
| Sheryl Siegel - Director | X | |
| Fred Slade – Director | X | |

Non-Board Members Attending:

- 1) Jessica Knoth – Assistant Principal, Wellspring Prep
- 2) Tim Morris – Field Representative, BMCC
- 3) Jason Pater – President, PrepNet
- 4) Tracye Tuinstra – Notary Public
- 5) Koree Woodward – Principal, Wellspring Prep

1. CALL TO ORDER

Dr. Olivarez administered the Oath of Office to Fred Slade for appointment to a three-year term on the Board, expiring June 30, 2017.

Dr. Olivarez administered the Oath of Office to Sheryl Siegel for re-appointment to a three-year term on the Board, expiring June 30, 2017.

Dr. Olivarez called the meeting to order at 7:31 a.m.

2. ROLL CALL

Roll call was taken.

3. PUBLIC COMMENTS ON AGENDA ITEMS

None given.

4. MANAGEMENT REPORTS

a. School Leadership Report

Ms. Woodward presented the School Leadership Report. The Board and school leadership team discussed the graduation rate and student cohort retention/mobility. The leadership team

stressed that Wellspring Prep is doing everything it can to retain all students that enroll at the school.

i. Annual Anti-Bullying and Harassment Report

Ms. Knoth presented the 2013-14 Bullying and Harassment Report. The report details the documentation and outcomes of investigations for every bullying/harassment allegation made during the course of the year. She shared with the Board initiatives Wellspring Prep is taking to educate students about bullying to reduce the number of incidents.

b. Board Fund Report

Ms. Woodward presented the Board Fund Report and answered questions the Board asked.

c. School Performance Report

Ms. Woodward and Ms. Knoth presented the school performance reports including NWEA Spring-to-Spring results, ACT EXPLORE/PLAN results, and MME/ACT results, and answered questions the Board asked.

5. COMMENTS BY AUTHORIZER

Mr. Morris presented the Board with the 2013-14 Annual Report.

6. DISCUSSION ITEMS

a. 4th Quarter Financial Statements

Mr. Pater presented the 4th quarter financial statements and answered questions the Board asked.

b. School Improvement Plan

Ms. Woodward shared with the Board that the finalized School Improvement Plan is posted to the school's new website on the Transparency page.

c. National Charter Schools Conference

Feedback from Ms. Hidalgo was relayed by the school leadership team. Ms. Hidalgo found the conference informative and looks forward to giving a full report at a future Board meeting.

i. Additional Board Funds Resolution (\$116.10)

Mr. Pater stated that final costs exceeded the resolution for estimated costs by \$116.10, and a resolution was recommended to fully cover the cost.

d. Revision to Parent-Student Handbook

Mr. Pater discussed the proposed revision to the Parent-Student Handbook and answered questions the Board asked.

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e. Facility Discussion

Mr. Pater reminded the Board that Mr. Sandro asked that a facility discussion remain as a standing agenda item for the time being. There were no substantive updates at this time. PrepNet intends to work with the school leadership team and the Board to develop a plan for improvements to the site that would take place in the future.

7. ACTION ITEMS

a. Approval of the Minutes of the June 11, 2014 Regular Board Meeting Minutes

A motion was made by Ms. Siegel and supported by Mr. Slade to approve the Minutes of the June 11, 2014 Regular Board Meeting Minutes as presented. The motion was approved unanimously.

b. Approval of the Additional Board Funds Resolution

A motion was made by Mr. Slade and supported by Ms. Siegel to approve \$116.10 in additional Board Funds for the National Charter Schools Conference. The motion was approved unanimously.

c. Approval of Revision to Parent-Student Handbook

A motion was made by Ms. Siegel and supported by Mr. Slade to approve the revision to the 2014-15 Parent-Student Handbook as presented. The motion was approved unanimously.

8. BOARD COMMENTS ON NON-AGENDA ITEMS

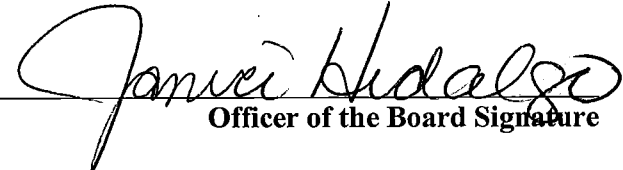
The Board welcomed Mr. Slade as a new Board member and thanked him for his willingness to serve. Mr. Slade expressed his gratitude for the nomination and that he is looking forward to his term on the Board.

9. PUBLIC COMMENTS

None given.

10. ADJOURNMENT

The meeting was adjourned at 9:08 a.m.


Officer of the Board Signature