

*Wellspring Preparatory High School  
Board Meeting Minutes  
Wednesday, September 10, 2014 at 7:30 am*

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Meeting held at:

Wellspring Preparatory High School  
1031 Page St NE  
Grand Rapids, MI 49505

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
Janice Hidalgo – Secretary-Treasurer	X	
Juan Olivarez – Vice President		X
Pat Sandro – President	X	
Sheryl Siegel - Director	X	
Fred Slade - Director	X	

Non-Board Members Attending:

- 1) Les Albert – Field Representative, BMCC Charter Schools Office
- 2) Jessica Knoth – Assistant Principal, Wellspring Prep
- 3) Jason Pater – President, PrepNet
- 4) Koree Woodward – Principal, Wellspring Prep

1. CALL TO ORDER

Mr. Sandro called the meeting to order at <sup>7</sup>8:33 a.m.

2. ROLL CALL

Roll call was taken.

3. PUBLIC COMMENTS ON AGENDA ITEMS

No public comments on agenda items were given.

4. MANAGEMENT REPORTS

a. School Leadership Report

Ms. Woodward and Ms. Knoth presented the School Leadership Report and answered questions the Board asked.

i. 2013-14 Annual Education Report

Ms. Woodward presented the Annual Education Report and answered questions the Board asked.

b. Board Fund Report

Ms. Woodward presented the Board Fund Report and answered questions the Board asked.

c. School Performance Report

i. *2013-14 Advanced Placement (AP) Results*

Ms. Woodward presented the 2013-13 Advanced Placement results and answered questions the Board asked.

5. COMMENTS BY AUTHORIZER

Mr. Albert congratulated the Board and School Leadership Team on a good start to the new school year.

6. DISCUSSION ITEMS

a. Proposed 2014-15 Board Fund Budget

Ms. Woodward presented the proposed Board Fund Budget for the 2014-15 school year. The Board discussed the proposed budget.

b. Audit Plan Letter

The Board reviewed the Audit Plan Letter included in the packet.

c. Teacher Evaluation and Employment Certification Warranty

The Board discussed the Teacher Evaluation and Employment Certification Warranty memo from the BMCC Charter Schools Office and the draft resolution as presented in the packet.

d. Facility Discussion

The school facility was discussed. Mr. Sandro suggested the Board and PrepNet continue to monitor activity in the community to see what may change. The Board would like to keep this as a standing discussion item in future meetings.

7. ACTION ITEMS

a. Approval of the Minutes of the August 13, 2014 Regular Board Meeting Minutes

A motion was made by Ms. Siegel and supported by Ms. Hidalgo to approve the Minutes of the August 13, 2014 Regular Board Meeting Minutes as presented. The motion was approved unanimously.

b. Approval of the 2014-15 Board Fund Budget

A motion was made by Ms. Siegel and supported by Ms. Hidalgo to approve the 2014-15 Board Fund Budget as presented. The motion was approved unanimously.

c. Approval of Teacher Evaluation and Employment Certification Warranty

A motion was made by Ms. Hidalgo and supported by Ms. Siegel to approve the Teacher Evaluation and Employment Certification Warranty resolution as presented. The motion was approved unanimously.

8. BOARD COMMENTS ON NON-AGENDA ITEMS

The Board discussed parent-teacher conference participation rates. Ms. Woodward and Ms. Knoth reminded the Board of the school's open-door policy to ensure parents and teachers are actively engaged and that the twice-yearly conferences are not the first or only time any issues, concerns, or other feedback are shared. Parents are encouraged to make contact with the school as soon as possible.

Ms. Hidalgo reviewed the National Charter Schools Conference she attended from June 30<sup>th</sup> to July 2<sup>nd</sup> in Las Vegas. She encouraged the Board to consider sending a representative to state and national charter school conferences. She found the National Charter Schools Conference to be very informative and a great learning opportunity.

9. PUBLIC COMMENTS

No public comments were given.

10. ADJOURNMENT

The meeting was adjourned at 8:34 a.m.



**Officer of the Board Signature**