

*Wellspring Preparatory High School
Board Meeting Minutes
Wednesday, November 12, 2014 at 7:30 am*

Meeting held at:

Wellspring Preparatory High School
1031 Page St NE
Grand Rapids, MI 49505

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
Janice Hidalgo – Secretary-Treasurer		X
Juan Olivarez – Vice President		X
Pat Sandro – President	X	
Sheryl Siegel - Director	X	
Fred Slade - Director	X	

Non-Board Members Attending:

- 1) Les Albert – Field Representative, BMCC
- 2) Tony Bechtol, CPA – Audit Representative, BDO
- 3) Sean McAnally – Board Relations, PrepNet
- 4) Jason Schut – Teacher, Wellspring Prep
- 5) Jason Pater – President, PrepNet
- 6) Cindy Pointe – Parent, Wellspring Prep
- 7) Joseph Urban – Board Legal Counsel, Clark-Hill (via teleconference)
- 8) Kellen Uzarski - Student, Wellspring Prep
- 9) Koree Woodward – Principal, Wellspring Prep

1. CALL TO ORDER

Mr. Sandro called the meeting to order at 7:30 a.m.

2. ROLL CALL AND APPROVAL OF AGENDA

Roll call was taken.

Mr. Slade administered the oath of office to Ms. Siegel, who was sworn-in to a three-year term expiring June 30, 2017.

3. PUBLIC COMMENTS ON AGENDA ITEMS

Ms. Pointe stated she was thankful to the Board for providing an opportunity for parents to interact with the Board through these meetings.

4. BOARD APPROVAL OF AGENDA

A motion was made by Ms. Siegel and supported by Mr. Slade to approve the agenda. The motion was approved unanimously.

5. MANAGEMENT REPORTS

a. School Leadership Report

The Board received the School Leadership Report from Ms. Woodward. As part of her report, Ms. Woodward introduced Mr. Schut, a Wellspring Prep teacher, and Mr. Uzarski, a senior at Wellspring Prep. They shared about the recently completed Anti-Bullying Week program and answered questions the Board asked.

The Board reviewed fall 2014 NWEA proficiency results. Ms. Woodward stated that the freshman class baseline proficiency is lower this year than in previous years, although she pointed out that the report shows a shrinking percentage of students below grade-level as students proceed through the program. The Board and Ms. Woodward discussed programs and strategies for addressing the learning needs of students below grade-level.

The Board received a sample Standards-Based Grading (SBG) proficiency scale, sample student progress report, and sample student learning goal worksheet. Ms. Woodward explained the rationale behind the move to SBG, results to-date, and the opportunity it represents to provide more meaningful instructional feedback for teachers, students, and parents.

b. Board Fund Report

The Board reviewed the Board Fund Report for Board Fund activity through November 7, 2014. Mr. McAnally stated that unused portion of 2013-14 resolutions would come before the Board at an upcoming meeting as a Rollover Request to make the funds available for future resolutions.

6. COMMENTS BY AUTHORIZER

The Board received comments from Mr. Albert.

7. DISCUSSION ITEMS

a. 1st Quarter Financials

The Board reviewed and discussed the 1st Quarter Financials.

b. 1st Quarter Invoices

The Board reviewed and discussed the 1st Quarter Invoices.

c. BMCC Academy Planning Document

The Board reviewed the BMCC Academy Planning Document. In discussion, Mr. McAnally stated that the curriculum update noted in the document is in relation to the Standards-Based

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Grading initiative and ensuring BMCC has in its records the most up-to-date curriculum standards, as well as taking into account new or expiring course offerings for 2015-16.

d. 2014-15 Amended Budget

The Board reviewed the 2014-15 Amended Budget.

e. Offered Seats Schedule for 2015-16

The Board reviewed the Offered Seats Schedule for 2015-16. In discussion, Mr. McAnally reminded the Board that the Offered Seats Schedule represents a cap at which a waiting list would begin to form should the number of applications received exceed the number of seats available per the Schedule.

f. Audited Financials & Management Letter for the 2013-14 School Year

The Board received a report on the 2013-14 Audited Financials from a representative of its contracted auditor, BDO. Mr. Bechtol of BDO stated that Wellspring Prep received an unqualified (clean) audit for 2013-14, and answered questions the Board asked. Mr. Sandro thanked Mr. Bechtol for his report and stated that the school is well-served by PrepNet and BDO.

g. Online and Blended Learning Opportunities Policy

The Board reviewed the draft Online and Blended Learning Opportunities Policy. In discussion, Mr. McAnally stated the policy recommended is prompted by recent changes to Michigan law (Section 21f) that requires school districts to allow students and parents the opportunity to seek course offerings beyond what are offered by the school district. Ms. Woodward provided additional details on how the process is implemented, stating that interested students receive guidance on what is in their best interest educationally. Mr. Urban, Board legal counsel, stated to the Board that the policy simply states that the school will follow the law, in addition to a clause that Board approval is required should PrepNet wish to offer a course taught at Wellspring Prep to a wider audience through the Michigan Virtual Course Catalog.

h. Best Practices Incentive Resolution

The Board reviewed the Best Practices Incentive Resolution. In discussion, Mr. McAnally and Mr. Urban provided background on the program that awards schools with additional per-pupil revenue if specific best practices are met.

i. Facility Discussion

The Board discussed facility needs and options. Mr. Sandro asked PrepNet to review options and schedule meetings with external parties accordingly.

8. ACTION ITEMS

a. Approval of the September 10, 2014 Regular Board Meeting Minutes, as amended

A motion was made by Ms. Siegel and supported by Mr. Slade to approve the September 10, 2014 Regular Board Meeting Minutes as amended. The motion was approved unanimously.

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b. Ratification of Action Items from the August 13, 2014 and September 10, 2014 Board Meetings

A motion was made by Ms. Siegel and supported by Mr. Slade to ratify the action items from the August 13, 2014 and September 10, 2014 Board meetings:

- Approval of the Minutes of the June 11, 2014 Regular Board Meeting
- Approval of the Additional Board Funds Resolution for \$116.10
- Approval of the Revision to Parent-Student Handbook
- Approval of the Minutes of the August 13, 2014 Regular Board Meeting
- Approval of the 2014-15 Board Funds Budget
- Approval of the Teacher Evaluation and Employment Certification Warranty

The motion was approved unanimously.

c. Approval of the BMCC Academy Planning Document

A motion was made by Ms. Siegel and supported by Mr. Slade to approve the BMCC Academy Planning Document as presented. The motion was approved unanimously.

d. Approval of the 2014-15 Amended Budget

A motion was made by Ms. Siegel and supported by Mr. Slade to approve the 2014-15 Amended Budget as presented. The motion was approved unanimously.

e. Approval of the Offered Seats Schedule for 2015-16

A motion was made by Ms. Siegel and supported by Mr. Slade to approve the Offered Seats Schedule for 2015-16 as presented. The motion was approved unanimously.

f. Approval of the Audited Financials & Management Letter for the 2013-14 School Year

A motion was made by Ms. Siegel and supported by Mr. Slade to approve the Audited Financials & Management Letter for the 2013-14 School Year as presented. The motion was approved unanimously.

g. Approval of the Online and Blended Learning Opportunities Policy

A motion was made by Ms. Siegel and supported by Mr. Slade to approve the Online and Blended Learning Opportunities Policy as presented. The motion was approved unanimously.

h. Approval of the Best Practices Incentive Resolution

A motion was made by Ms. Siegel and supported by Mr. Slade to approve the Best Practices Incentive Resolution as presented. The motion was approved unanimously.

9. BOARD COMMENTS ON NON-AGENDA ITEMS

Ms. Woodward responded to a question from Ms. Siegel about Khan Academy.

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10. PUBLIC COMMENTS

Ms. Pointe shared her appreciation for the culture at the school, stating that it is in many cases the deciding factor for parents searching for options for their child. The Board thanked Ms. Pointe for sharing her thoughts.

Ms. Siegel provided reflection on the November Moral Focus virtue of gratitude.

11. ADJOURNMENT

The meeting was adjourned at 8:21 a.m.



Officer of the Board Signature