

*Wellspring Preparatory High School
Board Meeting Minutes
Wednesday, February 11, 2015 at 7:30 am*

Meeting held at:

Wellspring Preparatory High School
1031 Page St NE
Grand Rapids, MI 49505

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
Janice Hidalgo – Secretary-Treasurer	X	
Juan Olivarez – Vice President		X
Pat Sandro – President	X	
Sheryl Siegel - Director	X	
Fred Slade - Director	X	

Non-Board Members Attending:

- 1) Brooke Harris – Teacher and Intervention Coach, Wellspring Prep
- 2) Jessica Knoth – Principal, Wellspring Prep
- 3) Sean McAnally – Board Relations, PrepNet
- 4) Mike Michevicz – Music Teacher, Wellspring Prep
- 5) Tim Morris – Field Representative, BMCC
- 6) Cindy Pointe – Parent
- 7) Jason Pater – President, PrepNet

1. CALL TO ORDER

Mr. Sandro called the meeting to order at 7:32 a.m.

2. ROLL CALL

Roll call was taken.

3. PUBLIC COMMENTS ON AGENDA ITEMS

Ms. Pointe commented that she is hoping to hear an update regarding the facility discussion.

4. MANAGEMENT REPORTS

a. School Leadership Report

Ms. Knoth provided an enrollment and application update. She introduced Ms. Harris, who has an expanded role as Intervention Coach at Wellspring Prep. Ms. Harris answered questions from the Board.

Ms. Knoth described first semester final grades and the success students have demonstrated. She shared the story of a Wellspring Prep alumnae who is now an ambassador for the

University of Michigan. The former student has conducted recruiting visits Wellspring Prep. Ms. Knoth also shared the number of seniors who are college accepted and the current total scholarship amounts earned by the senior class. The Board commented on the tremendous value of these scholarships both for graduating students as a motivation for current students.

Ms. Knoth provided the Board with an update on Wellspring Prep student Jake Rodgers, who is still hospitalized following his accident.

Mr. Michevicz spoke briefly to the Board regarding updates on the music program.

i. Attendance & Demographics Report

The Board reviewed and discussed the attendance and demographics reports.

ii. Cardiac Emergency Response Plan

The Board reviewed and discussed the current Cardiac Emergency Response Plan. Ms. Knoth answered questions from the Board regarding school safety planning.

b. Board Fund Report

The Board reviewed and discussed the Board Fund activity through January 2015.

i. Rollover Resolution

Mr. McAnally explained the Rollover Resolution of unused funds from the prior year to be returned to the Board Fund available balance.

5. COMMENTS BY AUTHORIZER

Mr. Morris complimented Ms. Knoth on the school's new leadership structure for the second semester, which provides avenues for teachers to gain leadership and administrative experience.

The Board discussed the ongoing media attention on charter schools in Michigan.

The Board thanked Mr. Morris for his presence and contributions at Board meetings.

6. DISCUSSION ITEMS

a. 2nd Quarter Financials

The Board reviewed and discussed the 2nd Quarter Financials.

b. 2nd Quarter Invoices

The Board reviewed the 2nd Quarter Invoices.

c. Board Member Contact Information Update

Tabled for next meeting.

- d. Board Meetings Calendar for the 2015-16 School Year
The Board reviewed and discussed the Board Meetings Calendar for the 2015-16 school year.
- e. 2014-15 Fall Employee Satisfaction Survey Results
Ms. Knoth presented the Board with the fall 2014 employee satisfaction survey results and answered questions from the Board.
- f. 2014-15 Fall Parent Satisfaction Survey Results
The Board reviewed and discussed results from the fall 2014 parent satisfaction survey.
- g. Letter of Agency for E-Rate Funding for the 2015-16 School Year
The Board reviewed the annual Letter of Agency for E-Rate Funding.
- h. Facility Discussion
Mr. Pater shared his belief that the focus should be on factors within the control of the school and PrepNet. He indicated there were both short-term and long-term improvements to the facility that the school leadership team is working on.

Ms. Hidalgo and Ms. Pointe provided insight on the current facility's perception by parents and potential applicants.

7. ACTION ITEMS

- a. Approval of the December 10, 2014 Meeting Minutes
A motion was made by Ms. Siegel and supported by Ms. Hidalgo to approve the December 10, 2014 Meeting Minutes as presented. The motion was approved unanimously.
- b. Approval of the Board Funds Rollover
A motion was made by Ms. Hidalgo and supported by Ms. Siegel to approve the Board Funds Rollover as presented. The motion was approved unanimously.
- c. Approval of the Board Meetings Calendar for the 2015-16 School Year
A motion was made by Mr. Slade and supported by Ms. Siegel to approve the Board Meetings Calendar for the 2015-16 School Year, as amended to change the October meeting date to October 14, 2015. The motion was approved unanimously.
- d. Approval of the Letter of Agency for E-Rate Funding for the 2015-16 School Year
A motion was made by Ms. Siegel and supported by Mr. Slade to approve the Letter of Agency for E-Rate Funding for the 2015-16 School Year as presented. The motion was approved unanimously.

8. BOARD COMMENTS ON NON-AGENDA ITEMS

Ms. Hidalgo asked the Board to consider if a member should attend the 2015 National Charter Schools Conference in June.

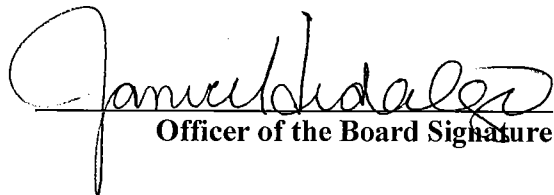
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9. PUBLIC COMMENTS

Ms. Knoth shared that Wellspring Prep has hired a part-time Parent Ambassador who is assisting with enrollment and marketing efforts.

10. ADJOURNMENT

The meeting was adjourned at 9:10 a.m.


Officer of the Board Signature