

*Wellspring Preparatory High School
Board Meeting Minutes
Wednesday, March 9, 2016 at 7:30 am*

Meeting held at:

Wellspring Preparatory High School
1031 Page St NE
Grand Rapids, MI 49505

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
Janice Hidalgo – Secretary	X	
Mark Lemoine – Director		X
Pat Sandro – President	X	
Sheryl Siegel – Vice-President	X	
Fred Slade - Treasurer	X	

Non-Board Members Attending:

- 1) Les Albert – Field Representative, BMCC
- 2) Lakelan Brown – Wellspring Prep Senior
- 3) Jessica Knoth – Wellspring Prep Principal
- 4) Sean McAnally – Board Relations, PrepNet
- 5) Jason Pater – President, PrepNet
- 6) Cindy Pointe – Parent
- 7) Dr. Aric Smith – Parent
- 8) Tamra Van Til – Parent
- 9) Eric VanderLeest – Wellspring Prep Teacher

1. CALL TO ORDER

Mr. Sandro called the meeting to order at 7:31 a.m.

2. ROLL CALL AND BOARD APPROVAL OF THE AGENDA

Roll call was taken.

A motion was made by Mr. Slade and supported by Ms. Siegel to approve the March 9, 2016 Board Meeting Agenda as presented. The motion was approved unanimously.

3. PUBLIC COMMENT ON AGENDA ITEMS

No public comments on agenda items were made.

4. MANAGEMENT REPORTS

a. School Leadership Report

Ms. Knoth introduced Mr. VanderLeest to the Board. Wellspring Prep teacher Mr. VanderLeest shared current and upcoming projects and activities in his AP Psychology, AP World History, and AP Government courses, and responded to questions from the Board. The Board thanked Mr. VanderLeest for his service to the school and for the impact he is making in students' lives.

Ms. Knoth introduced Wellspring Prep student Lakelan Brown to the Board, who shared about his experience over the past four years at Wellspring Prep. The Board asked him about his involvement in school activities and his plan for the future, and thanked him for coming to the Board meeting.

Ms. Knoth provided an enrollment and marketing update, sharing that the recent joint marketing event at the Kroc Center with Grand River Prep last week was well attended. She answered a question from the Board about staffing and scheduling plans as a result of anticipated enrollment for next school year.

She also provided a staffing update, an update on recent college acceptances and total merit scholarships earned, and summarized upcoming events.

Next Ms. Knoth reviewed with the Board the most recent NWEA administration, which showed fall and winter achievement and growth results. Students demonstrated a high level of growth in all subjects. She also reported that GVSU had recently been contracted to deliver a professional development to all staff in the analysis and application of NWEA data to improve instruction and student learning.

Last, Ms. Knoth provided an overview of the recently-completed School Data Analysis component of the School Improvement Plan process currently underway. She presented and the Board discussed the noted challenge areas of the new and relatively unfamiliar PSAT and SAT exam, continued work in English language arts (specifically rhetorical analysis), the lower-rated areas of perception data from staff, students, and parents, and adjusting for continuing increases in enrollment and cohort growth.

b. Board Fund Report

The Board reviewed the latest Board Fund Report, and discussed which Board member is willing and available to attend the 2016 National Charter Schools Conference in Nashville.

c. Early Warning Update

Mr. McAnally provided an update on the early warning letter that was issued to Wellspring Prep, stating the matter has been resolved.

d. Charter Re-authorization Timeline

The Board discussed the charter re-authorization process and timeline recently provided by BMCC.

5. COMMENTS BY AUTHORIZER

Mr. Albert announced that the West Michigan BMCC Board Training would be cancelled, but the East Side event is still scheduled for May 19th.

He also provided the date of the Charter Reauthorization Presentation with BMCC as June 21st at 9:00 a.m., and stated BMCC would be providing additional details on the process soon.

6. DISCUSSION ITEMS

a. 2016-17 School Calendar

Mr. McAnally updated the Board on the current status of the 2016-17 school calendar. PrepNet wishes to align breaks and days off as closely as possible with the K-8 schools where families are also enrolled.

b. Lease Amendment

Mr. McAnally presented a draft of the Second Amendment to the Lease for the Board's consideration and approval at the next meeting, stating the rent amount increase is reflective of the renovation and use of the upper wing of the building and the gym renovation project.

c. Board Term Renewals

Ms. Hidalgo stated her intention to continue serving an additional term. Mr. Sandro reminded the Board of his decision not to seek re-nomination for an additional term.

The Board discussed filling the vacancy for Mr. Sandro's seat after the current school year, and committed to forwarding any potential contacts to Mr. Sandro for further consideration.

d. Facility Update

Mr. Pater shared that the city has signed-off on the plan; PrepNet is currently awaiting state approval but anticipates being able to break ground soon. He presented a timeline to Board Members prepared by the project's general contractor, Pioneer Construction.

7. ACTION ITEMS

A motion was made by Ms. Hidalgo and supported by Mr. Slade to:

- Approve the February 10, 2016 Board Meeting Minutes;
- Nominate Janice Hidalgo for an Additional Three-Year Term; and
- Cancel the April 13, 2016 Regular Board Meeting

The motion was approved unanimously.

8. BOARD COMMENTS

Mr. Sandro thanked Ms. Hidalgo for her commitment to seek re-appointment for an additional term on the Board.

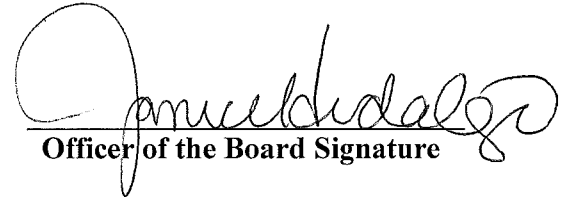
Ms. Hidalgo shared the importance and value of a Board Member attending the National Charter Schools Conference.

9. PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments on non-agenda items.

10. ADJOURNMENT

The meeting was adjourned at 8:49 a.m.


Officer of the Board Signature