

*Wellspring Preparatory High School
Board Meeting Minutes
Wednesday, May 10, 2017 at 7:30 a.m.*

Meeting held at:

Wellspring Preparatory High School
1031 Page St NE
Grand Rapids, MI 49505

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
Joseph Gavan – Director	X	
Janice Hidalgo – Secretary	X	
Mark Lemoine – Vice President	X	
Sheryl Siegel – President	X	
Fred Slade – Treasurer	X	

Non-Board Members Attending:

- 1) Les Albert – Field Representative, BMCC
- 2) Sean McAnally – Board Representative, PrepNet
- 3) Jason Pater – President, PrepNet
- 4) Cindy Pointe – Parent
- 5) Dr. Aric Smith – Parent
- 6) Melissa Stevens – Financial Services, PrepNet
- 7) Joseph Urban – Board Legal Counsel

1. CALL TO ORDER

Ms. Siegel called the meeting to order at 7:31 a.m.

2. ROLL CALL AND APPROVAL OF AGENDA

Roll call was taken.

A motion was made by Ms. Hidalgo and supported by Mr. Lemoine to approve the agenda as presented. The motion was approved unanimously.

3. MANAGEMENT REPORTS

a. School Leadership Report

Mr. Stolz highlighted Wellspring Prep’s recent recognition as the #1 public high school in Michigan by the *U.S. News & World Report*, as well one of the top 10 most challenging high schools by *The Washington Post*.

In discussing enrollment, Mr. Stolz responded to a question from the Board about activities among the K-8 schools.

- b. Board Fund Report
Mr. Stolz reported on the Board Fund Report.

4. COMMENTS BY AUTHORIZER

Mr. Albert recapped the recent Bay Mills Charter School Office board training event. Ms. Hidalgo also spoke about the event. Mr. Stolz answered a question from the Board about regional curriculum meetings.

5. PUBLIC COMMENT

Dr. Smith commented on the upcoming Senior Honors Night.

6. ANNUAL ORGANIZATIONAL MEETING

- a. Annual Organizational Appointments and Designations
Mr. McAnally reviewed the appointments and designations before the Board as part of the annual organizational meeting. The Board discussed the appointments and designations.

- b. Approval of the Annual Organizational Items Resolution
A motion was made by Mr. Gavan and supported by Mr. Lemoine to approve the Annual Organizational Items Resolution as discussed:

- Board Officers comprised of Ms. Siegel as President, Mr. Lemoine as Vice President, Mr. Slade as Treasurer, and Ms. Hidalgo as Secretary;
- The Board Treasurer as the Chief Administrative Officer (CAO) and the PrepNet Chief Financial Officer as the agent of the CAO;
- Ms. Hidalgo and Mr. Gavan as the Discipline Appeal Committee;
- The PrepNet Board Representative as the Freedom of Information Act Officer;
- Joseph Urban, Clark-Hill, as the Board Legal Counsel;
- Jason Pater as AHERA Contact;
- The Principal as the Title VI, Title IX, and Section 504 Contact.

The motion was approved unanimously.

7. DISCUSSION ITEMS

- a. 3rd Quarter Financials and Invoices
The Board reviewed and discussed the 3rd quarter financials and invoices.
- b. 2017-18 School Calendar (Contingency)
Mr. McAnally presented a contingency 2017-18 school calendar, should the school's waiver application for an early start calendar (previously approved by the Board) be denied. The Board discussed the contingency calendar.
- c. 2017-18 Parent and Student Handbook
Mr. Stolz reviewed the proposed changes to the student dress code.

Mr. Urban provided an overview of the updated provisions in the Handbook for restorative practices and due process procedures for long-term suspension and expulsion per recent legislation. He also updated the Board on new student data privacy provisions. He answered questions from the Board on the proposed changes.

d. 2016-17 Final Amended Budget

The Board reviewed and discussed the 2016-17 final amended budget.

e. 2017-18 MHSAA Membership Resolution

The Board reviewed the 2017-18 MHSAA membership resolution.

f. Lease Amendment

The Board discussed the proposed third amendment to the lease. Mr. Lemoine noted a typo that was to be reflected in the action item for approval.

g. Criminal History Record Information (CHRI) Update and Resolution

Mr. McAnally explained the need for a Board resolution concerning the state's transition to a new fingerprint background check system.

h. Board Member Term Renewals

Board member term expirations were noted. Mr. Slade confirmed his intention to renew his term on the Board. Ms. Siegel had previously indicated her intention to renew.

8. BUDGET HEARING

a. CAO Open the Budget Hearing

A motion was made by Mr. Lemoine and supported by Mr. Gavan to suspend the Regular Board Meeting and call the Budget Hearing to order. The motion was approved unanimously. The Budget Hearing was called to order at 8:39 a.m.

b. 2017-18 Preliminary Budget Discussion

The Board reviewed and discussed the 2017-18 preliminary budget as presented.

c. Public Comment on 2017-18 Preliminary Budget

There were no public comments on the 2017-18 preliminary budget.

d. Close the Budget Hearing

A motion was made by Mr. Gavan and supported by Mr. Lemoine to end the Budget Hearing and resume the regular Board meeting. The motion was approved unanimously. The Budget hearing ended at 8:45 a.m.

9. ACTION ITEMS

A motion was made by Ms. Hidalgo and supported by Mr. Gavan to:

- Approve the April 12, 2017 Board Meeting Minutes as presented;
- Approve the 2017-18 School Calendar (Regular Start) as presented, as Wellspring Preparatory High School's calendar for the 2017-18 school year should the Labor Day Waiver submitted to the Michigan Department of Education be denied, and that should the waiver be approved, the previously-approved 2017-18 School Calendar (Early Start) stands as the Wellspring Prep 2017-18 school calendar;
- Approve the 2017-18 Parent and Student Handbook as modified to include updating the school year on page 5 of the draft Handbook;
- Approve the 2016-17 Michigan General Appropriations Act (2016-17 Final Amended Budget) as presented;
- Approve the 2017-18 Michigan General Appropriations Act (2017-18 Preliminary Budget) as presented;
- Approve the 2017-18 MHSAA Membership Resolution as presented;
- Approve the Third Lease Amendment as modified to fix a typo in the wording of the annual lease amount;
- Re-affirm that the Board President is the Authorized Representative for Criminal History Record Information for Wellspring Preparatory High School, and approve the school to enter into an agreement with the Michigan State Police for the purposes of appointing personnel to process fingerprint background check results and for meeting the requirements of the Criminal History Record Internet Subscription Service;
- Nominate Sheryl Siegel and Fred Slade for reappointment to the Board of Directors; and
- Approve the Board President to sign the Audit Engagement Letter.

The motion was approved unanimously.

10. BOARD COMMENTS

Ms. Hidalgo commented on the recent teacher appreciation breakfast sponsored by the Board.

11. PUBLIC COMMENT

Ms. Pointe commented on the recent recognition by the *U.S. News & World Report* and *The Washington Post*, and encouraged the school to promote follow-up articles and highlights on the school with the wider community.

12. ADJOURNMENT

A motion was made by Mr. Slade and supported by Ms. Hidalgo to adjourn the meeting. The motion was approved unanimously. The meeting was adjourned at 8:51 a.m.

Officer of the Board Signature