

*Wellspring Preparatory High School
 Board Meeting Minutes
 Wednesday, February 10, 2016 at 7:30 am*

Meeting held at:
 Wellspring Preparatory High School
 1031 Page St NE
 Grand Rapids, MI 49505

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
Janice Hidalgo – Secretary	X	
Mark Lemoine – Director	X	
Pat Sandro – President	X	
Sheryl Siegel – Vice-President	X	
Fred Slade - Treasurer	X	

Non-Board Members Attending:

- 1) Dave Angerer – PrepNet Director of Educational Services
- 2) Jessica Knoth – Principal
- 3) Sean McAnally – PrepNet Board Relations
- 4) Tim Morris – BMCC Field Representative
- 5) Erin Russo – Parent
- 6) Aric Smith – Parent

1. CALL TO ORDER

Mr. Sandro called the meeting to order at 7:30 a.m.

2. ROLL CALL AND BOARD APPROVAL OF THE AGENDA

Roll call was taken.

A motion was made by Mr. Lemoine and supported by Ms. Siegel to approve the Board Meeting Agenda as amended to include Management Report item 4d, Discussion item 6g, and Action item 7d. The motion was approved unanimously.

3. PUBLIC COMMENT ON AGENDA ITEMS

Mr. Smith shared that he was happy to be at the meeting to hear an update on the facility renovations.

4. MANAGEMENT REPORTS

a. School Leadership Report

Ms. Knoth introduced Ms. Russo to the Board. Ms. Russo shared her background and experience as the social worker at Wellspring Prep, and answered questions from the Board. The Board thanked Ms. Russo for her dedication to students' success.

Ms. Knoth shared an enrollment update and answered questions from the Board, reported on first semester pass rates, and presented PSAT results from earlier this fall, and the Board discussed the results.

Ms. Knoth shared a college-acceptance update and reported on the high amount of merit-based scholarships earned by the class of 2016 so far.

i. *School Safety Plan*

Ms. Knoth presented an overview of the school's safety planning process, procedures, and perceptions, and answered questions from the Board.

ii. *2014-15 M-STEP Results*

The Board reviewed and discussed the 2014-15 M-STEP results that became available after the last Board meeting. Ms. Knoth, Mr. Angerer, and Mr. McAnally answered questions from the Board about the results.

iii. *Fall 2015 Parent Satisfaction Survey Results*

The Board reviewed and discussed the fall 2015 Parent Satisfaction Survey results.

b. Board Fund Report

The Board reviewed the Board Fund Report showing activity through January.

c. Fingerprint Background Check Update

Mr. McAnally recapped the latest status of the school's fingerprint background check process.

d. Michigan Department of Treasury Letter

The Board reviewed the letter from the Michigan Department of Treasury received by the school regarding the school's fund balance. The Board discussed the contents and implications, and Mr. McAnally shared PrepNet's plan to respond.

5. COMMENTS BY AUTHORIZER

Mr. Morris congratulated the school for strong standardized test results as reported by the School Leadership Team and PrepNet.

6. DISCUSSION ITEMS

a. 2nd Quarter Financials & Invoices

The Board reviewed the 2nd quarter financials and invoices.

b. 2016-17 Board Meetings Calendar

The Board reviewed and discussed the proposed 2016-17 Board Meetings Calendar. The Board discussed including the July and January meetings per guidance from Mr. Morris.

c. School Calendar Labor Day Waiver

The Board reviewed the current landscape regarding school calendar start date requirements, the increase in required days of instruction, and news reports of local school districts requesting waivers from the state to begin their school calendars earlier.

d. Fingerprint Processing Services Agreement with Presque Isle Academy

The Board reviewed the services agreement for fingerprint processing services, which was executed by Mr. Sandro – whom the Board had previously designated as the Board’s representative to enter into such agreements in a timely manner – upon the expiration of the previous services agreement with Kent ISD.

e. Term Renewals: Pat Sandro and Janice Hidalgo

The Board reviewed upcoming term expirations and the re-nomination and new member appointment process.

Ms. Hidalgo stated her intention to continue serving an additional term. Mr. Sandro shared with the Board his desire to not seek re-nomination, and would retire from the Board upon his term expiration in June. He thanked the Board for the pleasure of serving the school together, and looked forward to finishing the school year.

f. Facility Update

Ms. Knoth provided the Board with an update on the facility renovations. She shared that at this time, home games for fall sports would need to be held off-site, as the final floor curing, paint, seal, and bleacher installation would not be complete until early in the fall semester.

g. Renewal of Matriculation Agreement with Ridge Park Charter Academy

The Board discussed the renewal of the school’s matriculation agreement with Ridge Park Charter Academy. Mr. McAnally clarified that the school’s agreement with Ridge Park (as proposed by Ridge Park) was for one-year terms that annual require mutual Board approval for renewal, and that Ridge Park would be meeting later this month to also approve the renewal.

*Wellspring Preparatory High School
Board Meeting Minutes
Wednesday, February 10, 2016 at 7:30 am*

7. ACTION ITEMS

A motion was made by Mr. Slade and supported by Ms. Siegel to approve by joint motion the following Action Items:

- Approval of the December 9, 2015 Board Meeting Minutes;
- Approval of the 2016-17 Board Meetings Calendar as revised to include the July 13, 2016 and January 11, 2017 meetings;
- Ratification of the Fingerprint Processing Services Agreement with Presque Isle Academy; and
- Approval of the Matriculation Agreement Renewal with Ridge Park Charter Academy

The motion was approved unanimously.

8. BOARD COMMENTS

There were no Board comments.

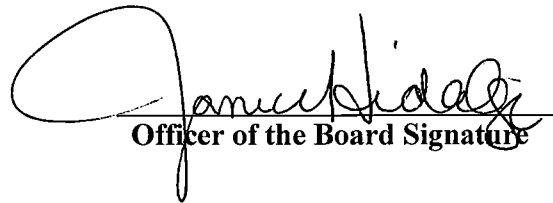
9. PUBLIC COMMENT ON NON-AGENDA ITEMS

Dr. Smith thanked Mr. Sandro for his role in founding the school and serving on the Board for the past seven years.

Mr. McAnally shared late-breaking news of Wellspring Prep's ranking by *Bridge* magazine as the number-one "Academic State Champ" among district schools and charter schools with similar socioeconomic characteristics.

10. ADJOURNMENT

The meeting was adjourned at 9:16 a.m.


Officer of the Board Signature