



Application and Enrollment Terms and Conditions

To Apply:

To increase the chances of your child being accepted, it is recommended that you apply by the end of open enrollment, which is 5:00 p.m. on the last business day (Friday) in February.

Applications must be received prior to the end of the school day on the last day of open enrollment as provided above. When open enrollment ends, applications are counted. If there are fewer applications than openings, all applicants will be accepted. If there are more applications than openings, a lottery will be held.

Lottery:

The lottery is a random selection drawing to determine who will be accepted and who will be placed on a waiting list. Parents may attend, but will be notified by mail of the lottery results. Preference is given to siblings of enrolled students. Applications received after open enrollment, are accepted on a first-come, first served basis for any remaining openings or placed on a waiting list.

If your child is on a *Waiting List*:

You will be notified of acceptance by mail or phone if an opening becomes available for your child. If a student is placed on a waiting list, the student may move down if the student does not have sibling preference.

If your child is *accepted*:

If accepted, you will receive an acceptance package. Parents must submit to the school all requested items by the date specified in the letter. If the requested items are not received by the date specified, your child may be removed from the school's accepted list.

IMPORTANT NOTES:

- Your child must be in attendance on the first day of school. Please read our Enrollment Guidelines for details (it is included with acceptance and waiting list letters).
- Please tell the school if you do not intend to send your child to the school.
- It is your responsibility to notify the school of address and/or phone number changes. If we are unable to reach you because of wrong address or phone your child's name may be removed from our list.
- Each application is valid for one school year only. Students once enrolled do not need to apply for future years.

Schools managed by PrepNet are public school academies. PrepNet admits students of any gender, race, color, religion, disability, and national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of gender, race, color, religion, disability or national and ethnic origin in administration of its educational policies, admissions policies, athletic and other school-administered programs.

Please return completed form to:

Email: info@wellspringprep.com

Fax: (616) 235-9500

Mail: Wellspring Preparatory High School
1031 Page Street NE
Grand Rapids, MI 49505