

*Wellspring Preparatory High School
Board Meeting Minutes
Wednesday, May 8, 2019 at 7:30 am*

Meeting held at:

Wellspring Preparatory High School
1031 Page St NE
Grand Rapids, MI 49505

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
Joseph Gavan – Vice President		X
Janice Hidalgo – Secretary	X	
Sheryl Siegel – President	X	
Josh Lunger – Treasurer	X	
Cheryl Franks – Director	X	

Non-Board Members Attending:

- 1) Dave Angerer – Director of Educational Services, PrepNet
- 2) Laura Kaleefey – Controller, PrepNet
- 3) Mike Lanaghan – Assistant Principal
- 4) Sean McAnally – Board Representative, PrepNet
- 5) Scott Pronger – Board Member Nominee
- 6) Ann VanderLaan – Associate of Board Legal Counsel, Clark Hill PLC
- 7) Cindy Pointe – Parent
- 8) Dr. Aric Smith – Parent
- 9) Tami Van Til – Parent

1. CALL TO ORDER

Ms. Siegel called the meeting to order at 7:30 a.m.

2. ROLL CALL AND APPROVAL OF AGENDA

Roll call was taken.

A motion was made by Mr. Lunger and supported by Ms. Franks to approve the agenda as presented. The motion was approved unanimously.

3. PUBLIC COMMENT

There was no public comment.

4. MANAGEMENT REPORTS

Mr. Lanaghan announced that a Wellspring Prep student has been recognized as a National Merit Finalist.

He provided an enrollment update and reviewed current and upcoming testing, including AP and NWEA. He answered a question from the Board about AP exam access. He also provided an update on School Improvement Plan (SIP) progress to-date, including an emphasis on more cross-curricular and cross-grade-level collaboration next year.

The Board reviewed the latest Board Funds Report.

Mr. McAnally presented the 2019 *U.S. News & World Report* Best High Schools rankings, which designated Wellspring Prep as the Number 8 charter high school in Michigan.

Mr. Angerer noted that Ms. Koree Woodward is a finalist for the MAPSA Charter Administrator of the Year, and joined Mr. Angerer at the Capitol the day prior for an event in support of school choice in Michigan.

The Board reviewed the monthly financials and invoices. Ms. Kaleefey pointed out that the School Services Fund (food service account) has a small fund balance that must remain under three months of operating expenses. She noted that Other State Sources is ahead of budget due to underspending during the year from staff shifts around several maternity leaves, as well as planned carryover to cover Summer Academy 2019. She also noted that the Other School Administration line now reflects a full-time College and Career Counselor (previously a 50 percent split with Grand River Prep).

5. COMMENTS BY AUTHORIZER

Mr. Morris provided an update.

Mr. McAnally noted that Mr. Pronger's nomination and Board member application paperwork was completed by the Board and has been submitted to BMCC for appointment.

6. ANNUAL ORGANIZATIONAL MEETING

The Board discussed annual organizational appointments and designations. Ms. VanderLaan re-introduced herself to the Board on behalf of Joe Urban, Board Legal Counsel.

A motion was made by Ms. Franks and supported by Mr. Lunger to approve the Annual Organizational Items Resolution with the following appointments:

- Board Officers comprised of Sheryl Siegel as President, Joseph Gavan as Vice President, Joshua Lunger as Treasurer, and Cheryl Franks as Secretary;
- The Board Treasurer as Chief Administrative Officer (CAO) and the PrepNet Chief Financial Officer as the agent of the CAO;
- The Discipline Appeal Committee comprised of Joseph Gavan and Cheryl Franks;
- The PrepNet Board Representative as the school's FOIA Officer;
- Joseph Urban, Clark Hill PLC, as Board Legal Counsel;
- Jason Pater as the school's AHERA Contact; and
- The Principal as the school's Title VI, Title IX, and Section 504 Coordinator

The motion was approved unanimously.

7. BUDGET HEARING

a. CAO Open the Budget Hearing

A motion was made by Ms. Hidalgo and supported by Ms. Franks to suspend the regular meeting and open the budget hearing. The motion was approved unanimously. The budget hearing was opened at 8:08 a.m with Mr. Lunger presiding.

b. 2019-20 Preliminary Budget Discussion

Ms. Kaleefey provided an overview of the 2019-20 preliminary budget, noting the budget is a conservative projection of enrollment and per-pupil funding levels. She noted that the Central Services line is decreasing due to the opening of a sixth PrepNet-partner school in 2019-20, spreading the cost of PrepNet central services across six schools (without additional Service Center staffing).

The Board discussed the current budget climate and political landscape. Mr. Lunger reported that a resolution to the current impasse on the School Aid Budget is likely to last well into the summer.

Ms. Kaleefey and Mr. Angerer answered a question about the impact of the Early College Program on the budget, noting that there would not be a fifth year of seniors until 2020-21. Ms. Kaleefey also answered a question about fluctuation in Added Needs since 2017-18.

c. Public Comment on 2019-20 Preliminary Budget

Ms. Kaleefey answered a question from Dr. Smith about the budget for textbooks, particularly in AP courses.

d. Close the Budget Hearing

The budget hearing was adjourned at 8:28 a.m. and the regular meeting resumed.

8. DISCUSSION ITEMS

a. 2018-19 Final Amended Budget

Ms. Kaleefey explained the need for a final amended budget, noting the fall amended budget is the primary operating/benchmark budget used by the school. The Board reviewed the proposed 2018-19 final amended budget.

b. 2019-20 Parent and Student Handbook

Mr. McAnally walked the Board through the proposed changes to the 2019-20 Parent and Student Handbook, noting edits and additions due to the new Early College Program, changes to the school's attendance policy, and an update to the immunization policy driven by a recent change in Michigan Department of Health and Human Services regulations.

9. ACTION ITEMS

A motion was made by Ms. Hidalgo and supported by Ms. Franks to:

- Approve the April 10, 2019 Board Meeting Minutes as presented;
- Approve the 2019-20 Parent and Student Handbook as presented;
- Approve the 2018-19 Michigan General Appropriations Act (2018-19 Amended Budget) as presented;
- Approve the 2019-20 Michigan General Appropriations Act (2019-20 Preliminary Budget) as presented; and
- Approve the Board President to sign the Audit Engagement Letter

The motion was approved unanimously.

10. PUBLIC COMMENT

Mr. Angerer responded to a public comment about snow day make-up in light of recent legislation.

Ms. VanderLaan answered a clarifying question on the change to the vaccination policy in the Handbook.

A comment was made about etiquette at Commencement.

11. BOARD COMMENTS

Mr. Lanaghan responded to a question about security for off-site school events.

12. ADJOURNMENT

The meeting was adjourned at 8:47 a.m.



Officer of the Board Signature