

*Wellspring Preparatory High School
Board Meeting Minutes
Wednesday, May 13, 2020 at 7:30 am*

Meeting held at:
Google Meets

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
Joseph Gavan – Vice President		X
Cheryl Franks – Secretary	X	
Sheryl Siegel – President	X	
Josh Lunger – Treasurer	X	
Scott Pronger – Director	X	

Non-Board Members Attending:

- 1) Dave Angerer – Director of Educational Services, PrepNet
- 2) Tim Morris – Field Representative, BMCC
- 3) Kristina Fitzgerald – Instructional Coach & Curriculum Specialist
- 4) Jeff Gurney – Board Candidate
- 5) Emily Hurrell – Principal
- 6) Sean McAnally – Board Representative, PrepNet
- 7) Cindy Pointe – Parent

1. CALL TO ORDER

Ms. Siegel called the meeting to order at 7:30 a.m.

2. ROLL CALL AND APPROVAL OF AGENDA

Roll call was taken.

A motion was made by Mr. Lunger and supported by Ms. Franks to approve the agenda as presented. The motion was approved unanimously by roll call vote.

3. PUBLIC COMMENT

No public comments were given.

4. MANAGEMENT REPORTS

Ms. Hurrell delivered the School Leadership Report, calling attention to senior rituals and enrollment applications. Mr. McAnally highlighted the 2020 *U.S. News & World Report* Best High Schools ranking.

She introduced Ms. Fitzgerald, who spoke about the transition to distance learning engagement and answered questions from the Board. Mr. Angerer elaborated on PrepNet's teacher-driven philosophy of curriculum and instruction.

Monthly Financials & Invoices

Mr. McAnally and Ms. Kaleefey presented the monthly financials.

5. ANNUAL ORGANIZATIONAL MEETING

a. Approval of the Annual Organizational Items Resolution

A motion was made by Mr. Lunger and supported by Ms. Franks to approve the Annual Organizational Items Resolution with the following designations:

- Board Officers comprised of Ms. Siegel as President, Mr. Pronger as Vice President, Mr. Lunger as Treasurer, and Ms. Franks as Secretary;
- The Board Treasurer as the School's Chief Administrative Officer (CAO) and the Controller of PrepNet as the agent of the CAO to assist the CAO with the performance of the CAO's duties under the Budgeting and Accounting Act;
- Ms. Franks and Mr. Pronger as members of the Discipline Appeal Committee for the 2020-21 school year;
- The Board Representative as the school's Freedom of Information Act Officer;
- Joe Urban, Clark Hill PLC, as Board Legal Counsel;
- Jason Pater as AHERA Contact; and
- The Principal as Title VI, Title IX, and Section 504 Coordinator

The motion was approved unanimously by roll call vote.

6. COMMENTS BY AUTHORIZER

There were no comments by the Authorizer.

7. BUDGET HEARING

A motion was made by Ms. Franks and supported by Mr. Lunger to suspend the Regular Meeting to conduct the Budget Hearing. The motion was approved unanimously by roll call vote and the Budget Hearing was convened at 8:23 a.m.

a. 2020-21 Preliminary Budget Discussion

Ms. Kaleefey presented the preliminary 2020-21 preliminary budget, including the per-pupil funding reductions recommended by the Authorizer and MAPSA. She stated that more information would be made available after the May revenue conference of the state legislature and Governor's office. The opening plan for the fall will depend on state and authorizer guidance, including a possible hybrid model with less students in the building per day with synchronous online learning. She stated expenses are being tightening up where possible, including not back-filling vacated positions if appropriate. Ms. Kaleefey answered questions from the Board.

b. Public Comment on 2020-21 Preliminary Budget

No public comments were given on the 2020-21 preliminary budget.

A motion was made by Mr. Lunger and supported by Mr. Pronger to adjourn the Budget Hearing and resume the Regular Board Meeting. The motion was approved unanimously by roll call vote, and the Budget Hearing was adjourned at 8:34 a.m.

8. DISCUSSION ITEMS

a. Board Nomination Committee Update

Mr. Gurney was introduced to the Board with the recommendation of the Board Nomination Committee for nomination for appointment. Mr. Lunger conducted the BMCC PSA Board Applicant Interview; the Board answered questions from Mr. Gurney.

b. 2019-20 Final Amended Budget

Ms. Kaleefey presented the 2019-20 final amended budget, noting a likely per-pupil funding cut for June, July, and August state aid payments and requirement to ensure final expenses do not exceed ten percent of the object code line item to conform to the Uniform Budget Accounting Act. In response to a question, she stated that PrepNet is in a position to cover anticipated revenue losses this school year and next. She clarified another question from the Board about the budgeted increase in Direct Instruction in anticipation of remaining self-insured medical claims and increased tuition costs for the Early College Program. Ms. Kaleefey answered questions from the Board.

c. FY2020 Audit Engagement Letter and Audit Planning

The Board reviewed the FY2020 Audit Engagement Letter and Audit Planning document from BDO.

9. ACTION ITEMS

A motion was made by Ms. Franks and supported by Mr. Pronger to:

- Approve the April 15, 2020 Board Meeting Minutes as presented;
- Approve the 2019-20 Michigan General Appropriations Act (2019-20 Final Amended Budget) as presented;
- Approve the 2020-21 Michigan General Appropriations Act (2020-21 Preliminary Budget) as presented;
- Approve the Board President to sign the Audit Engagement Letter; and
- Nominate Jeff Gurney for Appointment to the Board of Directors

The motion was approved unanimously by roll call vote.

10. PUBLIC COMMENT

Ms. Pointe provided a PTO update and expressed her gratitude for the support and communication from the school and teachers during distance learning.

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11. BOARD COMMENTS

Ms. Hurrell answered a question about staff appreciation and staff returning to the building.

12. ADJOURNMENT

The meeting was adjourned at 9:07 a.m.



Officer of the Board Signature